



TOWN OF CARROLL

FREWSBURG FIRE DISTRICT

Justin Martin - Chief Nicholas Niles - Chairman

5 Main Street, PO Box #3 Frewsburg, NY 14738

Frewsburg Fire District April 2024 Meeting Minutes

Nick Niles opened the meeting with the pledge to the flag.

Commissioners present: Bob Price, Don Mowry, Cory Lauffenburger, Nick Niles. Commissioner Don Sparling was not able to make the meeting.

Upon motion made by Nick Niles and seconded by Bob Price, and after discussion held, the following resolution was approved: Be it resolved to accept the treasurers report.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Upon motion made by Cory Lauffenburger and seconded by Don Mowry, and after discussion held, the following resolution was approved: Be it resolved to accept the secretaries report.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Upon motion made by Cory Lauffenburger and seconded by Don Mowry, and after discussion held, the following resolution was approved: Be it resolved to pay vouchers 24-38 thru 24-47 and voucher 24-35

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Upon motion made by Cory Lauffenburger and seconded by Nick Niles, and after discussion held, the following resolution was approved: Be it resolved to amend the secretaries report from Marchs meeting regarding the discussion on the Bound Tree order to add from the procurement policy....” the fire chief and EMS officers shall be permitted to purchase goods up to \$500 prior to board approval, with the submission of vouchers and claims to be filed with the treasurer prior to the next board of fire commissioners meeting subsequent to the purchase(s) for audit and approval.” “In the event where a true emergency purchase is required (which pertains only to immediate danger to member or public safety) the fire chief shall be authorized to expend the sum not to exceed \$1,000 without prior board approval.” It was felt that this was not a true emergency and this should have come before the board before purchasing the items.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Chief’s Report:

31 calls for the month of March
 20 EMS calls 11 BLS 9 ALS

Chief Justin Marting would like to get 4 sets of interior gear and 2 sets of exterior gear. A rough estimate quote was received from MES (Municipal Emergency Services) for gear. Four interior sets would be \$4,140.75 a set and the two sets of exterior would be \$1,170 a set. This would be for coats and pants only.

Upon motion made by Nick Niles and seconded by Don Mowry, and after discussion held, the following resolution was approved: Be it resolved that chief Justin Martin can purchase four sets of interior gear and two sets of exterior gear.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

1st Asst. Chief Charlie Piazza brought up that the Kubota has no power going up hills. A hand throttle was put on the Kubota to see if this would help and it has not. Several prices were gotten on new machines and for trade out. The board asked Charlie to go back to Southern Tier Trailer and talk with Dale about the problem and have him take it out and try it to have him see what it does. It was also discussed that maybe we could contact Kubota USA. The board will have Southern Tier Trailer look at it first and as a last resort contact Kubota USA.

New Business:

EMS billing: We received our Medicaid number. We will be receiving a packet to let us know how far back we can bill. A contract is signed with Chautauqua County EMS and will retro back to January 1, 2024.

Chief Justin Martin was approved to buy a light bar for his car at March's meeting. He also purchased a cord. The two together were over the \$500 limit that he was able to spend. There was an overage of \$52.93. This will come out of the minor equipment line of the budget.

Upon motion made by Don Mowry and seconded by Cory Lauffenburger, and after discussion held, the following resolution was approved: Be it resolved to approve the overage of \$52.93 for the lightbar and cord for the chief's car.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Secretary/Treasurer Lorri Munson found checks for the district at Sam's Club. There are 300 checks, new binder and a stamp for \$91.38 and asked if she could purchase them.

Upon motion made by Nick Niles and seconded by Bob Price, and after discussion held, the following resolution was approved: Be it resolved to order the checks from Sam’s Club. This will come out of the office supplies line on the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Don Mowry needs to take his commissioner training. Fluvanna Fire Department is holding a class April 13th at their hall. The Cost is \$150 and will include materials.

Upon motion made by Nick Niles and seconded by Bob Price, and after discussion held, the following resolution was approved: Be it resolved to approve Don Mowry to get his commissioner training done. This will come out of the training line of the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Cory Lauffenburger needs to take his commissioner training. U-Crest Fire Department #4 is having training on April 20th through the Association of Fire Districts of the State of New York. The cost is \$125. This includes materials. Cory was also approved to go to the school gas pumps and fill up his car when he returns.

Upon motion made by Nick Niles and seconded by Bob Price, and after discussion held, the following resolution was approved: Be it resolved to let Cory get his commissioner training done. This will come out of the training line of the budget. The gas will come out of the fuel line of the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Secretary/Treasurer Lorri Munson brought to the board that a mini summit at South Line Fire Company in Cheektowaga will be held May 3rd & 4th that she would like to attend. The cost for both days is \$65.

Upon motion made by Nick Niles and seconded by Don Mowry, and after discussion held, the following resolution was approved: Be it resolved to let secretary/treasurer Lorri Munson attend the mini summit. This will come out of the training line of the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

Secretary/Treasurer Lorri Munson also asked if she could get a hotel room for Thursday, Friday and check out on Saturday. The cost for the Sleep Inn & Suites for two days is \$227.00. She has an allowance of \$60 for Thursday night's meal. Friday's meals are taken care of by South Line and there is only on class on Saturday morning. This training is done through the Association of Fire District. The hotel and tolls will come out of the travel expense line of the budget. The gas will come out of the fuel line of the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

There was discussion to look into audio taping our monthly meetings. Cory Lauffenburger is going to look into this.

The board held off on paying a bill to Fransen's Fire Equipment Sales & Service for T-341 for valve's that got broken at a call. The cost of the bill is \$535.37. Our deductible is \$1000. The board decided to pay the bill rather than make a claim with the insurance company.

Upon motion made by Nick Niles and seconded by Don Mowry, and after discussion held, the following resolution was approved: Be it resolved to pay the bill. This will be taken out of the repairs to equipment and apparatus line of the budget.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

The board would like to ask the attorney if we are able to roll some of our capital reserve money into a short-term CD?

Upon motion made by Nick Niles and seconded by Cory Lauffenburger, and after discussion held, the following resolution was approved: Be it resolved to adjourn the meeting.

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstain</u>
Nick Niles	x			
Don Sparling			x	
Don Mowry	x			
Bob Price	x			
Cory Lauffenburger	x			

