

FREWSBURG FIRE DISTRICT OPERATIONAL POLICY	Section 7	EMERGENCY OPERATIONS	
	SUBJECT	FIREGROUND MEMBER ACCOUNTABILITY	
	Policy 7-02	PAGE 1 OF 3	DATE: 01-01-2023

I. SCOPE

This policy applies to all Frewsburg Fire District members operating on emergency scenes. It shall be the responsibility of all officers and members of the department to ensure that this standard is adhered to.

II. PURPOSE

The purpose of this policy is to:

1. Establish uniform operating procedures for the safety and accountability of all fire department personnel. This standard is intended to meet the requirements of OSHA 29 CFR 1910.120, 1910.134 and 1910.156. This procedure is not intended to apply in every situation.
2. To provide a rapid and manageable tracking system assuring that the location of any member operating at an emergency scene can be readily established at any time during an incident.

III. AUTHORITY

The policies and procedures set forth were established by the Chautauqua County Fire Advisory Board. The Chautauqua County Fire Chiefs Association subsequently accepted them as a standard for all Chautauqua County fire service personnel.

IV. INTENT

The intent of this standard is that it be a guide for accountability of all fire service personnel on the fireground and at the scene of all types of emergencies. As a part of the County Mutual Aid Agreement, it shall in no way alter, impede, diminish, or negate the authority of any fire chief under state law.

1. In those incidents outside the scope of this standard, it shall be the responsibility of the Incident Commander (IC) to comply with the intent of this policy.

V. PROCEDURE

1. The FFC shall operate within the county, state, and federally established Incident Command System (ICS) at all times.
 - A. Within the ICS, a member will be assigned and empowered to implement this Accountability System.

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2. Photo ID tags will be issued to active members at the Chautauqua County Office of Emergency Services in Mayville. Members leaving the department must turn in ID tags to a chief officer.
3. **A TAG SYSTEM** will be the basis for accountability. Photo ID Tags will be issued in one of three colors and will identify the bearer by photo, name, department's state ID# and the individual's own department ID#.
 - A. **GREEN TAGS** will identify active members who have completed the required basic training and can operate at emergencies.
 - B. **RED TAGS** will identify Interior Firefighters who have at least the following minimum qualifications:
 - A current physician approved annual physical from a district approved provider.
 - Completion of FF1 or Basic Firefighter or Essentials
 - Passed a SCBA fit test.

Red Tags are required for interior firefighting.
 - C. **ORANGE TAGS** will be issued to members of county recognized special response teams by the County Fire Coordinator or Deputy Coordinator. The tags must be available for presentation or collection upon request.
4. It will be the Fire Chief's responsibility to ensure that members are properly qualified for specific ID tags.
5. It will be the responsibility of individual members to ensure that their tags are available for use at an incident.

VI. IMPLEMENTATION

1. Upon arrival at the scene of a fire or emergency, **Green Tags** shall be hung on the designated location of vehicle in which individual members responded.
 - A. In the event a member responds in a personal vehicle, the tag shall be hung on the nearest apparatus upon their arrival at the scene.
2. Upon entering the structure or danger zone, **Red Tags** must be given to the Interior Operations Officer at the point of entry and retrieved when leaving the building or danger zone.
3. Before any officer or apparatus operator leaves a scene, he / she will confer with the Accountability Officer to ensure that all personnel, whose tags may be in their possession, have been accounted for.

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VII. REPORTING

1. The Incident Commander (IC) will require regular reports from all Interior or Danger Zone Crews on their location, status, and progress. The frequency of such reports should be in direct proportion to the severity of the situation.
 - A. The failure of the appropriate response to a request for a situation report will be cause to initiate immediate rescue operations.

VIII. EMERGENCY EVACUATION NOTIFICATION

1. When deteriorating conditions pose an increasing threat to personnel safety, the Incident Commander, the Operations Chief or the Safety Officer must order a complete evacuation of the structure or danger zone.
 - A. The initial order will be given over the radio, on whatever frequencies are in use at the scene. The order shall be as follows: "Command (or appropriate officer) to all units. This is an Emergency Order. All personnel evacuate the building (or area or danger zone) immediately. I repeat. All personnel evacuate the building immediately."
2. Upon hearing the order to evacuate, apparatus operators at the scene will sound their air horns in a series of three long blasts with equal intervals.
3. Upon hearing the radio order or the air horns signal, all members and crews will immediately exit the structure or zone without delay.
4. All evacuated personnel must then assemble immediately for roll call by the IC or Safety Officer.