

<b>FREWSBURG FIRE DISTRICT</b>  <b>OPERATIONAL POLICY</b>	Section 4	SAFETY AND HEALTH	
	SUBJECT	STATION SAFETY	
	Policy 4-04	PAGE 1 OF 2	DATE: 01-01-2023

## I. SCOPE

This standard establishes safety regulations to be followed by all members.

## II. GUIDELINES

### 1. Office Areas

- A. Floors shall be kept clean and free from obstruction.
- B. Slippery substances such as water, oil, and other fluids shall not be allowed to accumulate on a floor surface and shall be mopped as soon as possible.
- C. When floors are wet or hazardous proper signage will be displayed

### 2. Bay Area

- A. Floors shall be kept clean and free from obstruction.
- B. Slippery substances such as water, oil, and other fluids shall not be allowed to accumulate on a floor surface and shall be cleaned up as soon as possible.
- C. Automatic overhead door closures shall not be activated until apparatus has cleared the doorway.

### 3. Station Tools and Equipment

- A. All tools and equipment shall be maintained in a clean and serviceable condition and shall be returned to their proper place immediately after use.
- B. Prior to each use, all electrical equipment such as extension cords shall be inspected to prevent the possibility of electrical shock.
- C. Any defective equipment or unsafe condition shall be reported immediately.

### 4. Flammable and combustible liquids and gases / Harmful substances

- A. All flammable and combustible liquids and gases shall be properly labeled and stored in a location that is safe from accident or fire.
- B. The location shall be maintained in a clean and orderly manner and shall be kept free of obstructions.
- C. Proper care shall be exercised when using any chemical product, pesticides, solvents, or other harmful substances.

### 5. Personal behavior

- A. Horseplay is strictly forbidden.
- B. Running inside the station is prohibited

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## **I. RESPONSIBILITIES**

- a. All personnel shall strictly adhere to all safety regulations.
- b. All supervisors shall be responsible for maintaining their assigned station in a safe and healthy manner and shall promptly correct and/or report any deficiencies.

**Any personnel who have violated a safety regulation shall be promptly reprimanded and the violation shall be reported to their immediate supervisor.**